



PRESCHOOL TUMBLING CLASS REGISTRATION INSTRUCTIONS

<https://campscui.active.com/orgs/Fitwize4Kids>

To begin the registration process, [click here](#) to register.

1. **Click on the Preschool Tumbling “view” button**—This takes you to our listing of tumbling options. Select your class option by clicking on the “add” button for the class you want to enroll your child(ren) into; our database allows you to enroll all of your children in the same session. All classes you add will appear under the “your selections” right sidebar. Once you’ve added your classes, click the “continue” button on the right sidebar.

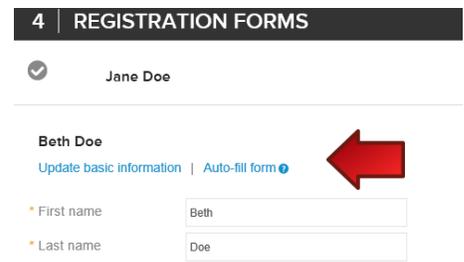
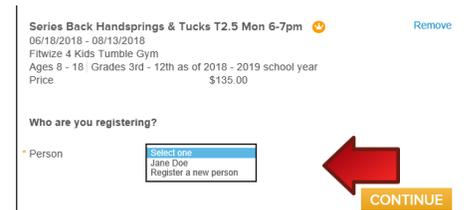
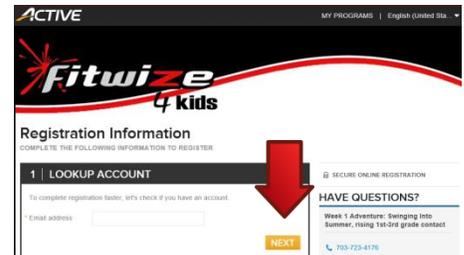
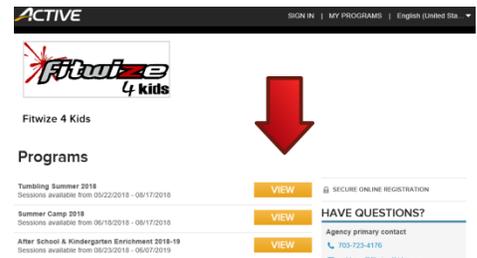
2. **Registration Information**—you are now ready to enroll your child(ren) into their individual classes. You will type in your email into the “1. Look up account” email address field. Even though this is the first time you will register your child(ren) with our online registration form, there’s a chance you will have an account already set-up (especially if you’ve signed up for a race or other kids’ camp using the same “Active” database). If your email is found, but you don’t have your password, click on the “forgot password” link to receive instructions to reset it, then continue on with the form. If your email is not found, enter your email, then click “next.”

3. In the “2. Participants & Options” area, take close notice to the agreement at the top left, just below the header, ensure you are registering the correct child into the correct class. Ex. If you added both a 6- and 10-class option to your cart, be sure you enroll the right child into the correct class option. Be sure to enter all of your child’s information for the option, then click “continue.”

4. For those who had added more than one class option: the next screen will show the second option you had added to your cart and will ask “who are you registering?” You will select “register a new person” and add your second child’s information for this specific class option. Click the “continue” button to proceed. This will continue until you have assigned all class options to each child in your family.

5. You are now ready to complete each child’s individual information on the “4 Registration Forms” window. You’ll complete each child’s information, one at a time. In this example, I’m completing info for my child, Jane Doe. Just prior to clicking on the “continue” button, you have the option to opt out of emails. (NOTE: we do not share or sell emails, emails will only be used for Fitwize business and would include things like; registration confirmation, payment receipts, upcoming tumbling registration deadlines, etc. If you opt out by clicking the check box, you will NOT receive these emails.) Once all information is in for this child, click “continue.”

6. If you only have one child you are enrolling, you can skip to step #8. If you are enrolling more than one child, you will now be taken to the second participant’s window. To save some steps, you can click the “auto-fill form” link just under your child’s name. This will populate some of the fields, please be sure to verify this information also pertains to this child while you complete fields that are empty. Once you’ve finished, click “continue.”



- You are now ready to complete the **“Primary Parent/Guardian”** information. For the parent/guardian who will be the primary contact, please use this area (see step #9 to add a second parent/guardian). You will be asked to include your DOB, this is only for verification purposes that you are over 18 (as long as you put a date in that qualifies you at age 18+, you are good).
- Just prior to clicking the **“continue button,”** you will see on the bottom left, an **“add second parent”** link. We kindly ask that families take the opportunity to add their spouse (or ex) into the second parents’ fields. We understand there are various family situations, our goal is to ensure that each child’s parent/guardian is up-to-date. Please be sure to click on the **“please send a copy of the registration confirmation email to this address”** for the second parent/guardian, then click **“continue.”**
- You will be directed to the waiver section. Click on the check box after reading through each of the waivers for each child. The final waiver is for the database company we are using. You will click that check box, then you can auto sign or type your name into the digital signature window, then click the **“continue to cart.”**
- You will now be directed to your cart. Please verify everything looks correct (you’ve enrolled the correct child into the correct class, etc.). If you need to add/remove a class or switch a child’s class, now’s the time do so by clicking on the **“add another registration”** or **“remove”** link, or **“edit”** link next to the class’ name.
- Scroll down to **“check out”** and add your payment method. If you’d prefer to keep your card on file, please check the box **“Store this card for future use.”** You will continue to scroll down to add a password to your account. This is your final step, then click **“complete.”**
- After you’ve made your payment, you will see a pop-up window with your camp detail and payment (the summary will appear, but you have the option to click on **“detail”** to see your full camp order. You will also receive an email with this information, unless you chose to opt out of receiving emails.

4 | REGISTRATION FORMS

✓ **Jane Doe** [Edit](#)

✓ **Beth Doe** [Edit](#)

Primary Parent / Guardian ←

* First name

* Address
Address line 2

* City

* State

* ZIP

[Add Second Parent](#) ←

CONTINUE

Waivers and Agreements ←

Please read the following waivers and agreements carefully. They include release of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

Jane Doe

I agree to the [Terms and Conditions of Enrollment*](#)

I agree to the [Payment Policy*](#)

Beth Doe

I agree to the [Terms and Conditions of Enrollment*](#)

I agree to the [Payment Policy*](#)

Review cart & check out ←

ORDER DETAILS [+ Add Another Registration](#)

ITEMS	TOTAL
Back Handspring Mon 7-8pm - Price 06/18/2018 - 08/13/2018 M 7:00 PM - 8:00 PM Fitwize 4 Kids Tumble Gym Jane Doe	\$135.00
Series Back Handsprings & Tucks T2.5 Mon 6-7pm - Price 06/18/2018 - 08/13/2018 M 6:00 PM - 7:00 PM Fitwize 4 Kids Tumble Gym Beth Doe	\$135.00
Series Back Handsprings & Tucks T2.5 Wed 7-8pm - Price 06/20/2018 - 08/15/2018 W 7:00 PM - 8:00 PM Fitwize 4 Kids Tumble Gym Beth Doe	\$135.00
Annual Tumble Fee Transfer - Annual Tumble Fee Transfer	\$0.00
Annual Tumble Fee Transfer - Annual Tumble Fee Transfer	\$0.00
Coupon code <input type="text"/>	Subtotal \$405.00
	Total \$405.00

Thank you! Your transaction is complete. ←

YOU WILL RECEIVE A CONFIRMATION EMAIL SHORTLY. [Print](#)

More People = More Fun

Invite your friends

[Tweet](#) [G+](#)

ORDER DETAILS Order date: May 28, 2018 [See Summary](#) ←

ORDER NUMBER: C-1KMH1780RZ

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